



## How to submit your work to the WPO print store

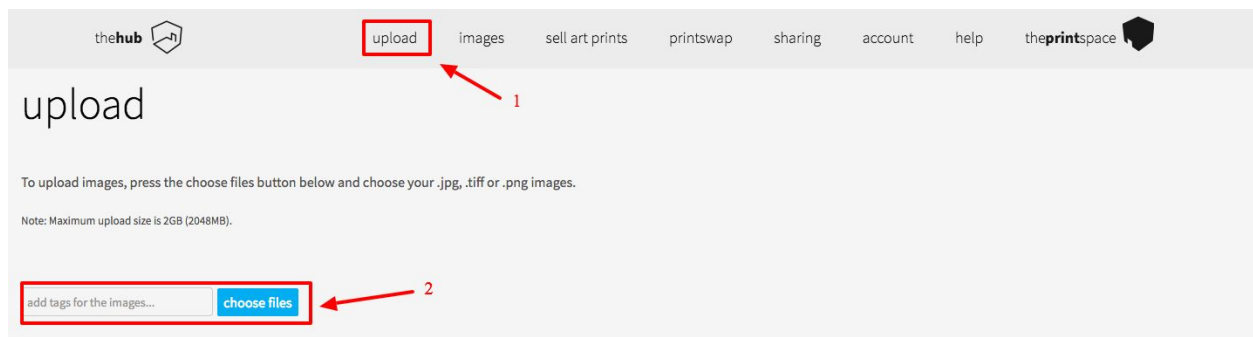
### Step 1:

Create/sign-in to your creativehub account: <https://hub.theprintspace.co.uk/UserAccount/Login>

### Step 2:

Upload the work you wish to submit to the WPO print store.

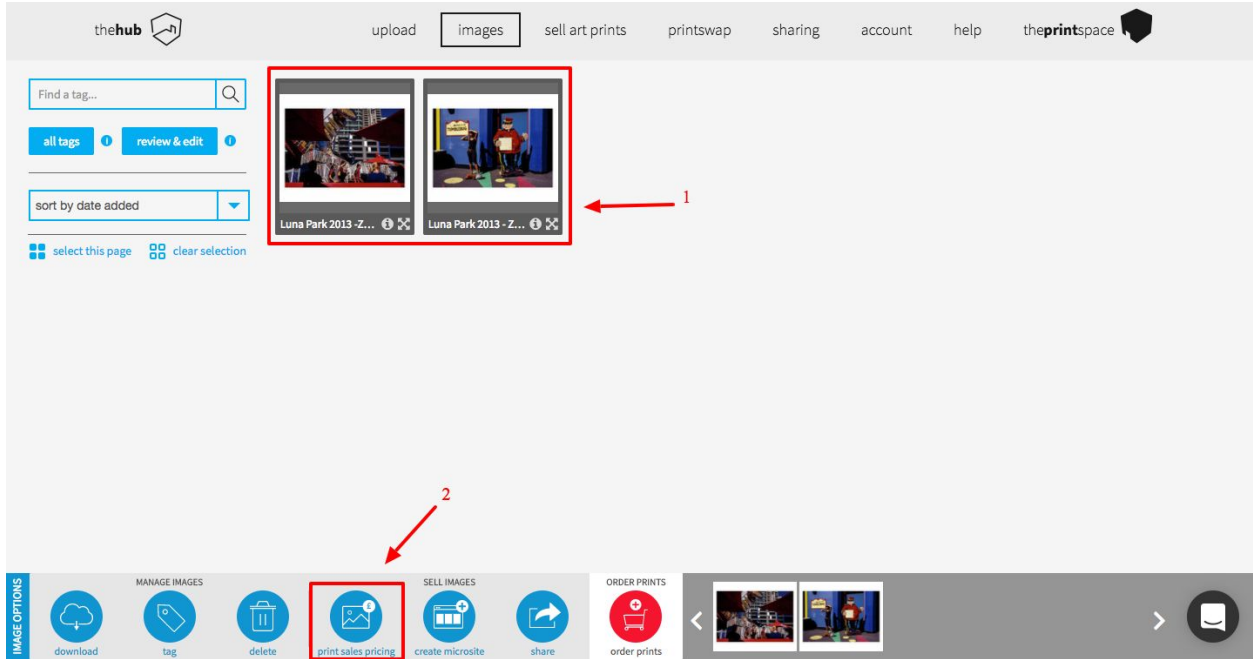
To do this, navigate to the 'upload' option on the homepage top menu. Once selected, choose your files and upload.



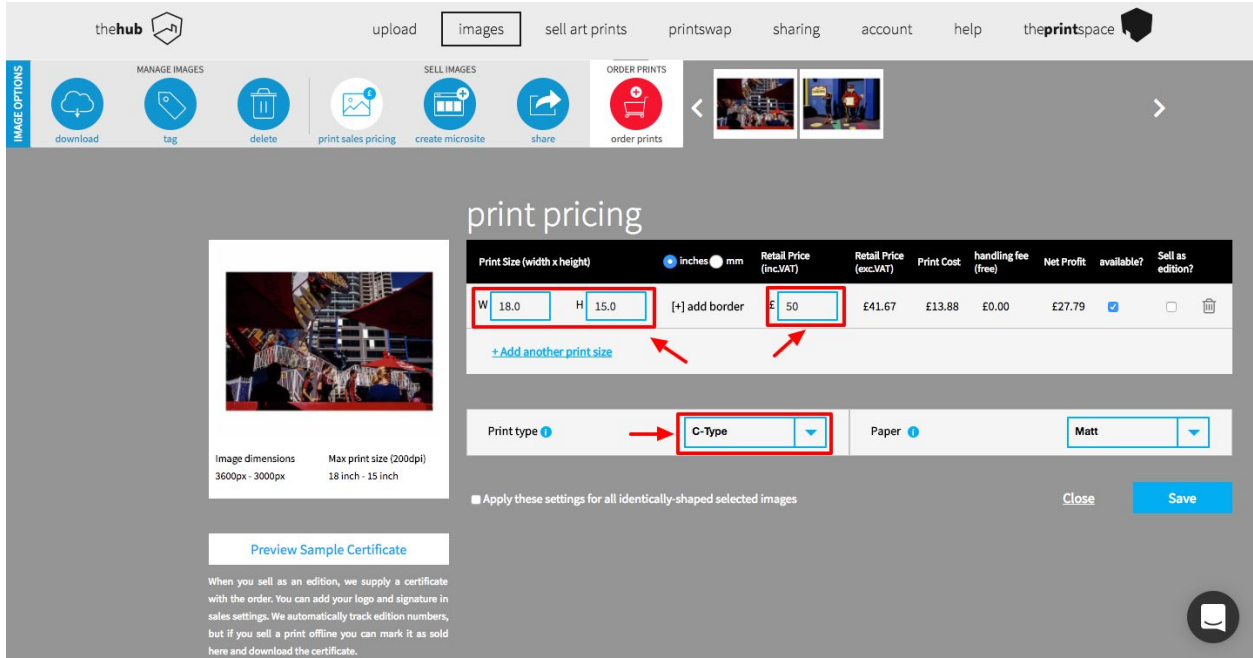
### Step 3:

Set print specifications such as size, price, and paper stock - this action can be applied to multiple images.

To do this, select your image(s), then choose the 'print sales pricing' option located on the bottom page menu.



Select the paper type you would like your print(s) to be presented on, along with the size and price you wish to offer.



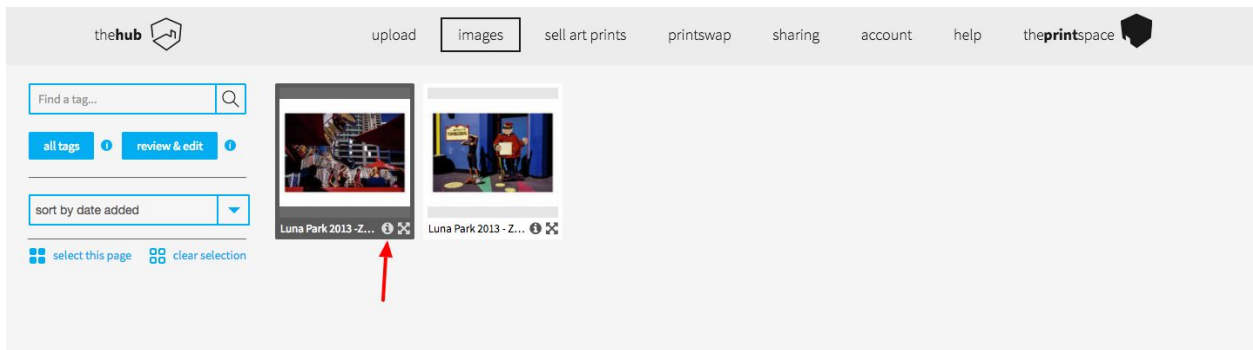
If you would like to sell your work in limited edition print runs, this is possible. For full details on setting up limited edition certificates and creating artist branding, please follow this link:

<https://help.theprintspace.co.uk/hc/en-us/sections/202039749-Limited-Editions-set-up-and-management>

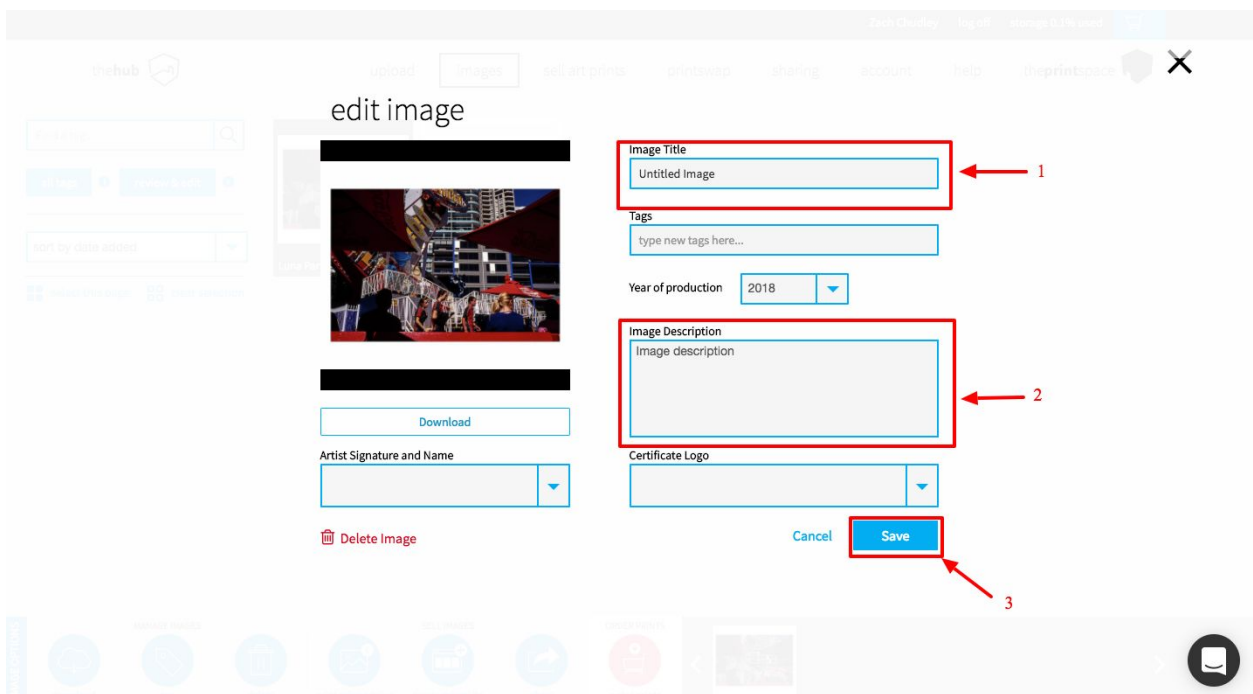
#### Step 4:

Add image 'title' and 'description' to each image.

To do this, click the information icon located to the bottom right of each image.



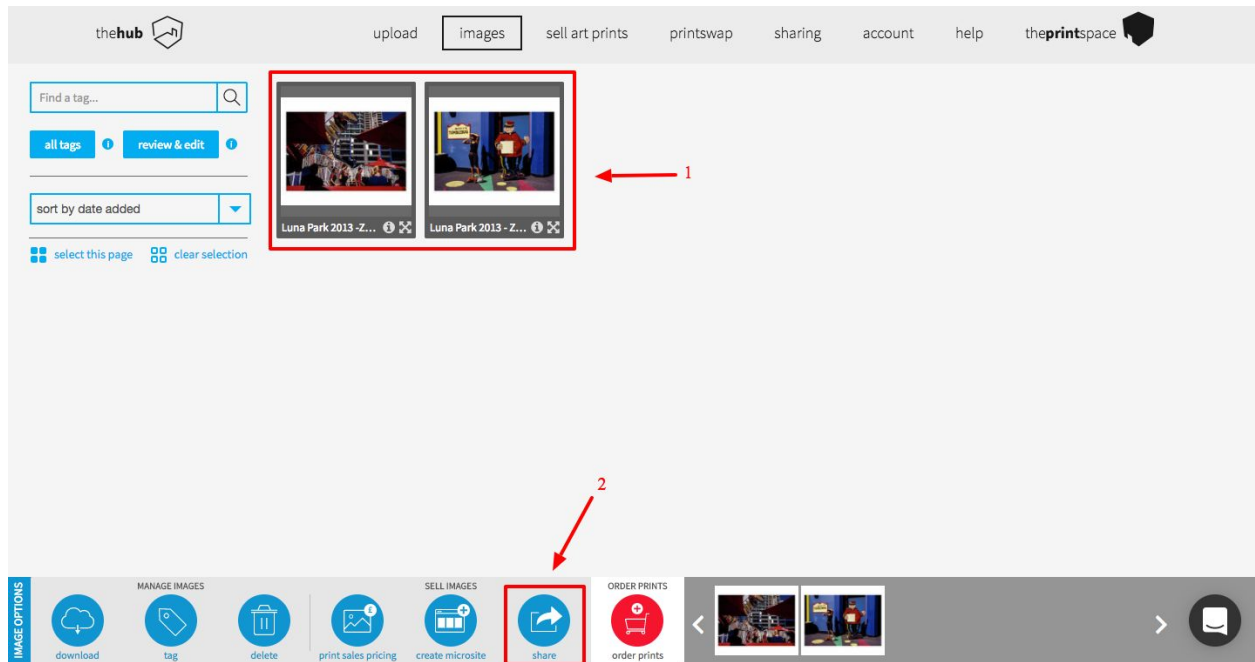
Fill in your required fields, then click 'save'.



## Step 5:

'Share' your image(s) with WPO.

To do this, select all the images you wish to submit, then select the 'share' option located on the bottom page menu.

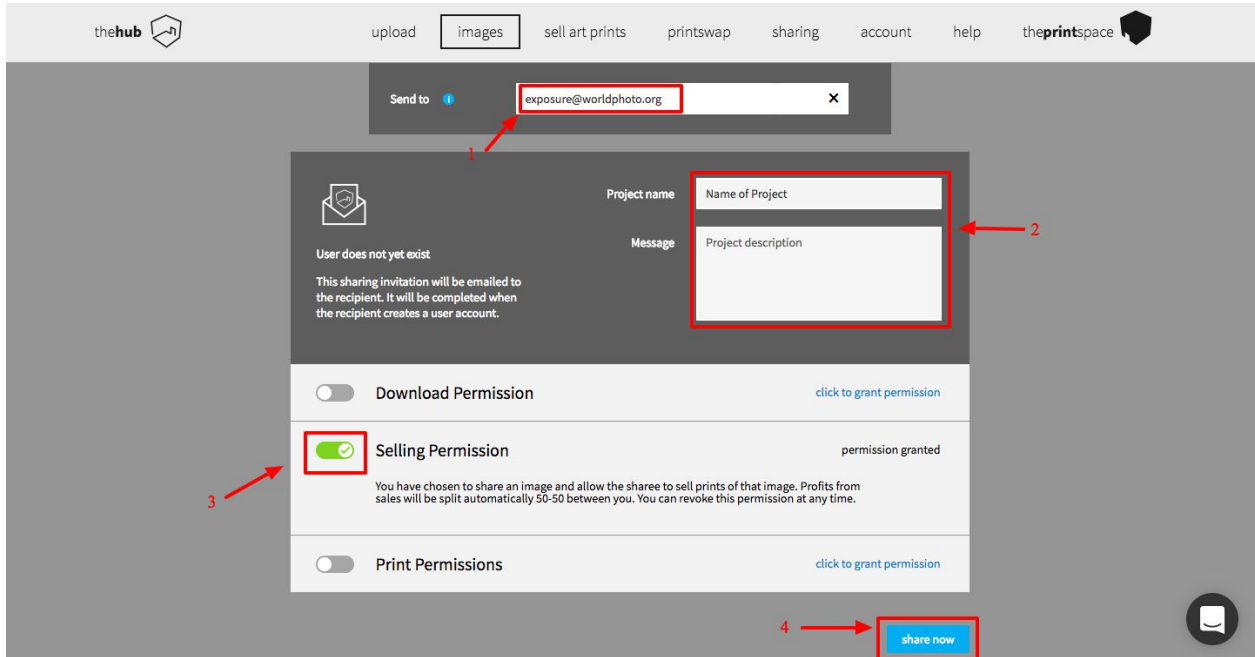


In the 'send to' field, enter: [exposure@worldphoto.org](mailto:exposure@worldphoto.org)

Enter 'project name' and 'project description' (this information is **important** as it will accompany your work in the WPO print store)

Activate the permission 'Sell' (this is **important**, we cannot add your image(s) to the WPO print store without this permission given)

Click 'share now'



Step 6:

That's it from you! Once we have received your shared image(s) we will add your work to the WPO print store.